



## HISTORY

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The Hall of Distinguished Alumni was created in 1992 by the Western Kentucky University Alumni Association National Board of Directors. The award is the highest recognition given to graduates or former students of WKU or the institutions that helped form WKU. The University is proud to honor those alumni who have made outstanding contributions to their country, their state, and WKU. The awards are based on leadership, loyal support, service, and dedication to the University and to their respective discipline.

## CANDIDATES FOR NOMINATION

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Any alumni or friend of WKU may nominate someone for consideration as a candidate. Below are two very important definitions that help define the candidates.

**Definition of Alumnus-** Any person who has attended WKU, Bowling Green Business University, Potter College or Ogden College is eligible to be nominated.

**Distinguished Alumnus-** A person who distinguishes himself or herself by reaching the highest level of accomplishment in his/her chosen field of endeavor and who possesses the highest standards of integrity and character to positively reflect and enhance the prestige of WKU.

After processing and reviewing many applications since the inception of the award, we have received a great deal of input from our applicant review board. Many times, those responsible for evaluating applications have observed that highly qualified applicants sometimes do not receive proper consideration for the award.

Most of the time, this is due to not having enough of the right information to adequately represent the nominee and their accomplishments.

As a result of the time you are investing in this application process for your applicant, please pay careful attention to the outline of information we are requesting below. While it may take an extra investment of time, it will help ensure your nominee gets the consideration which is due for their proper nomination.

**The nomination packet should include the following seven (7) specific areas of nominee information to represent a completed application:**

- ◆ Completed three (3) page nomination form
- ◆ Resume and/or curriculum vitae
- ◆ Letters of support
- ◆ Professional accomplishments and awards
- ◆ Service in his or her community, professional association(s), and/or service organization(s)
- ◆ Personal qualities that distinguish the individual
- ◆ Supporting materials, such as newspaper, magazine, or newsletter articles (if available)

## **THE SELECTION PROCESS AND INDUCTION**

The first step in this process is the nomination. All nominees are reviewed by a screening committee appointed by the Alumni Association Board of Directors. The committee is a diverse group of alumni representing each decade that reviews the entire nomination pool and selects 15 nominees. Those 15 nominations are reviewed by the National Alumni Association Board of Directors. The Board then selects their top three individuals to enter the Hall of Distinguished Alumni. The new members are inducted at a special ceremony during Homecoming Week festivities.

# HALL OF DISTINGUISHED ALUMNI NOMINEE INFORMATION

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**Full Name:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Email :** \_\_\_\_\_

**Occupation/Profession:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_

**If nominee is deceased, next of kin:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Day Phone:** \_\_\_\_\_ **Evening Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

HALL OF DISTINGUISHED ALUMNI NOMINEE INFORMATION (CONT.)

**Educational background (include degree and/or year(s) at WKU, Potter College, Business University or Ogden College and other institutions and degrees:**

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**Awards and honors (include international, national and regional):**

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**Service in his or her community:**

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**Professional and career accomplishments:**

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HALL OF DISTINGUISHED ALUMNI NOMINEE INFORMATION (CONT.)

NOMINATOR INFORMATION

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date submitted: \_\_\_\_\_

Please return this form and supporting documents to:

*WKU Alumni Association*

*1906 College Heights Boulevard #31016*

*Bowling Green, KY 42101-1016*

*Phone: 270.745.4395 or 1.888.WKU.ALUM*

*Fax: 270.745.5017*

**DEADLINE FOR SUBMISSION IS DECEMBER 1.**